

**MINUTES**  
**NEW LTC DISTRICT DIRECTORS MEETING**  
**June 1, 2009**

Present: Barb Nelson, Kim Wolfmeyer, Rick Kane, Barbara Larson-Herber, Craig Johnson, Robin Elsner, Joe Krebsbach, Roger Tepe, Mike Reimer, Bill Kelsey, Carol Patterson, Judy Demers, Tom Eggebrecht, Debra Hakari, Stacy Strasler, Glenn Sartorelli, Barb Bauer, Cori McFarlane, Mary Kennedy

Additions and Modifications to the Agenda

None.

Minutes of April 30, 2009 Meeting

No additions or corrections

Updates from Counties and Tribes

Barb Nelson and Andy Phillips met with the Menominee County Board. The Board supported planning with the Northeast District. Members of the Human Service and County Boards may attend Elected Officials' meetings. Tom Eggebrecht and Mary Kennedy attended the Brown County Human Services Committee, which authorized planning with the NEW District and agreed, in concept, with equal representation from each county on the governing board. The minutes of the Brown County Human Services' Committee regarding Family Care will be submitted to the full county board in June.

Updates from Mary Kennedy

Mary discussed the MCO Leadership and Fiscal Workgroups and recent documents related to the Family Care Strategic Plan and a revised and broadened definition of Care Management for MCOs. Mary reported on the State emphasis on "getting care under management" in the expansion counties. Mary also reported that the Regional Advisory Councils (to be composed of representatives from each ADRC and charged with evaluating the MCOs) have been put on hold.

The Dane County Executive has officially asked the State to remove Dane County from the list of expansion counties for the next biennium.

Joint Finance approved Family Care expansion per the Department's schedule (with Dane County included) and did not approve the higher funding level for ADRCs.

## Organizational Issues for Phase I planning

It is likely that full time planning staff will not be on board until at least the end of September. The NEW District needs to create a more formal organizational structure and identify which activities need to occur prior to the hiring of staff.

The Directors of each of the nine agencies in the seven counties will be designated as the Steering Committee for the NEW District with alternates also specified.

Shawano County DCP has received local authorization to function as the Fiscal Agent and the employer of planning staff. Motion by Joe Krebsbach, second by Barb Nelson, that Shawano County DCP function as the Fiscal Agent for the State grant and the employer of planning staff. Motion of Steering Committee passed unanimously.

A subcommittee composed of Robin Elsner, Barb Larson-Herber, Craig Johnson and Tom Eggebrecht will function as a Search and Screen Committee and work with Shawano County resources in the development of the hiring process. They will be reporting back to the NEW group on the proposed advertising and hiring process.

The NEW group decided to use smaller, ad hoc subcommittees to carry out some its work and decided not to elect officers or name an Executive Committee at this time.

Mary Kennedy has been researching the process and costs for developing a web site. The individual who developed Lakeland's web site will be submitting a proposal. Bill Kelsey will be involved in the recommendations and process.

The NEW group will continue operating under the title of NEW Long Term Care District and use that for a domain name. It is possible that some type of broader process will be used to select the District's name at a later date.

The NEW group will hold off on creation of subcommittees to develop the District's policies, practices and infrastructure. Mary Kennedy will be asking one of the other MCOs to do a one day presentation to care managers in the Northeast on "A Day in the Life of a Care Manager" or "Care Management 101". Suggestions were that the content address the role of the nurse and that it be clear that the NEW District has not yet decided if care managers will be employees of counties or the District.

Directors/managers do want to proceed with a discussion with Teri Boros of Southwest Family Care Alliance but were unable to do so on July dates provided. Mary will get additional dates from Teri. Teri will charge for travel expenses.

Some elected officials have suggested that the NEW District should be creating a more formal designation for the ad hoc group that has been meeting. Such a formal designation would probably require County Board resolutions and, in some counties, more education with stakeholders is required before the full County Board is asked to

take formal action. It is important in formalizing the Elected Officials group that broad representation from each county be maintained.

A formal elected officials group requires identifying whether any of the white counties or the Tribes is interested in participating in the NEW District. The Steering Committee will do an analysis of the considerations of adding additional counties at the next meeting.

#### Future Meetings

The next meeting of the Directors/managers group will be June 22, 2009, 9:30 **at the Regional Office.**

Minutes: Mary Kennedy  
June 3, 2009