

STEERING COMMITTEE MINUTES

Monday, May 17, 2010

1:00 p.m. – 3:30 p.m.

Present: Kim Wolfmeyer, Barb Larson-Herber, Rick Kane – Shawano County; Mike Reimer, Craig Johnson – Oconto County; Joe Krebsbach, Roger Tepe, Mike VanEss – Door County; Tom Diedrick – Options; Bill Kelsey, Carol Patterson – Kewaunee County; Brian Shoup, Jean O’Leary – Brown County; Barbara Nelson – Menominee County; Glenn Sartorelli, Robin Elsner, Judy Drier – Marinette County; John Bloor, NEW Curative; Julie Button, Amy Panosh – Board on Aging and Long Term Care; Mary Kennedy – Consultant; Mike Duschene – Aspiro; Devon Christianson – ADRC of Brown County; Rolf Hanson, Deb Peterson – Northeast Wisconsin Family Care

1. The Agenda was approved.
2. Approved the April 19, 2010 meeting minutes.
3. There was no public comment.
4. Informational Items:
 - A. Fiscal Agent report:
 - Set up e-mail, internet, and voice mail.
 - Should have \$140,000 in expenses by the end of the fiscal year (June) and will carry the remainder over.
 - B. Planning Director Report:
 - Attended State Fiscal Work Group on May 11th and Wisconsin Family Care Association (MCO) meeting in Madison on May 12th and MCO/DHS Leadership meeting on same day.
 - Met with Susan Crowley on May 12th.
 - Mary Kennedy reported that regional advisory committees were put on hold by the State—there are groups pushing to get something in place. Issue is whether committees have oversight responsibility.
 - State is also surveying MCOs regarding their mental health capability.
 - Working on the pre-operative budget.
 - Working on county contracted provider list and the union contract comparisons.
 - Met with first banker (Bay Lake). Will be meeting with Nicolet. Please let Rolf know if there is a preference for banks in your area. Other banks mentioned included: Associated and M&I.
 - C. State Care Management Committee report:
 - Meeting held in April – Mike Reimer, Kim Wolfmeyer, and Judy Drier have attended previously. Mike reported that this meeting consisted of care managers and supervisors of MCO’s. Very interesting and every county should attend—maybe on a rotating basis.

Northeast Wisconsin Family Care

D. NEW Care Management Committee report:

- Training session held in May with Barb Moore facilitating. Another training session is scheduled.

E. NEW County Coordination Work Shop report:

- Work group hasn't met in May—next meeting June 16 at 1:00 p.m. in the classroom.

F. County and Tribal Updates:

- No tribal representatives were present.
- Shawano County will conduct provider training on June 28.
- Door County has a joint Social Services/Community Programs committee meeting scheduled.

5. Discussion/Decision Items:

A. Selection of Consumer and At Large Board Members:

- Oconto County discussed the county representative at a HS board meeting; they are waiting until after Monday's meeting to see what Andy has to say about appropriate representatives.
- Sub-committee held a conference call on May 4 to discuss the process. They received a lot of information from Northern Bridges and talked about the process of recruiting. Applicants will be screened by the sub-committee and the selection made by the Directors. Target for board selection is mid-July.

B. Discussion of per diem policy and procedure for Governing Board:

- Compiling information from county policies on spreadsheets.

C. Arrangements for Family Care Briefing:

- Mary went over the briefing schedule in detail. Asked Mike/Craig to do a thorough history—Rolf increased their time to allow this to be accomplished.
- A revised county board resolution was reviewed and a couple of edits made. Andy Phillips will present the resolution at the briefing and also share it with and offer assistance to Corporation Counsels after the briefing.

D. Discussion of Stakeholders forum:

- The NEW District will set up forums for statewide or regional providers. Each county will conduct forums for consumers and for local providers. This will be done prior to county action on the resolution so all stakeholders have an opportunity to attend forums.

E. County Checklist for Creating District:

- Reviewed the checklist that Mary prepared for what needs to be done before the District is established.
- Directors or managers who want to get together to talk about the fiscal impact on counties or calculating care management rates will meet with Mary on June 2, 2010 at 1:00 p.m. at the NEW offices.

Northeast Wisconsin Family Care

F. Review of Draft Pre-Operational Plan and Budget:

- Small fiscal work groups will meet on the plan and budget Thursday at 1:00 p.m. or Friday at 10:00 a.m.
- The plan and budget will be submitted to the state by the end of May.

6. Next Step/Meetings:

- Next meeting June 21, 2010 at 10:00 a.m.

**These minutes have not been approved by the
Northeast Wisconsin Family Care Steering Committee**