

MINUTES
NEW LTC DISTRICT DIRECTORS MEETING
April 30, 2009

Present: Barb Nelson, Kim Wolfmeyer, Rick Kane, Barbara Larson-Herber, Craig Johnson, Robin Elsner, Joe Krebsbach, Roger Tepe, Mike Reimer, Bill Kelsey, Tom Eggebrecht, Jane Smith, Cori McFarlane, Mary Kennedy

Additions and Modifications to the Agenda

None.

Minutes of April 13, 2009 Meeting

No editions or corrections

Updates from Counties and Tribes

Barb Nelson will be meeting with the Menominee County Board in May. Andy Phillips will be presenting. Andy Phillips and Mary Kennedy will be meeting with the Brown County Human Services Committee on May 20, 2009.

Jane Smith reported that the Tribes are trying to get CMS approval for what is included in FMAT. This is important in determining how the Tribes interact with the LTC District. Issues are between CMS and Indian Health Services.

Meeting with Judith Frey

Judith Frey indicated by e-mail that the State would fund the revised planning proposal and budget submitted by the NEW District for start up on July 1, 2009. Judith also indicated that the State would not have agreed to fund the first year of the NEW planning if they did not expect to support the effort to completion and they realize it will require a large amount of funding leading up to beginning enrollment. She also indicated that she met with the "white" counties and urged them to decide if they want to be a part of a long-term care district or withdraw county involvement in long term care.

Organizational Issues for Phase I planning

The group discussed directions and timelines for the next couple of months. Decisions were as follows:

- Each County will assess what they need to do to ensure their appropriate decision making bodies are brought up to date on the options in delivering Family Care (private, non profit and District), the operation of ADRCs versus managed care organizations, the plans of the NEW District, etc. It was determined that in view of the variations in what has been done previously in the

seven counties, a county by county approach would be more effective than another informational session for the joint Elected Officials group.

- Mary Kennedy will obtain copies of county board resolutions from other LTC Districts. At some point in the process the group will need to decide the timing and content of county board resolutions.
- Mary Kennedy will attempt to schedule Teri Buros from Southwest Family Care Alliance to spend a day sharing their experiences with the NEW Directors and Managers.
- Following the meeting with Teri Buros, the NEW group will start a Care Management Planning track. The plan is to have a Care Management 101 training and then a “Day in the Life of a Care Manager in Family Care.” Training session will be provided by one of the other Family Care organizations.
- Mary Kennedy will do some research on establishing a Web site for the NEW District. The web site will publish the agendas and minutes for the NEW elected officials, directors/managers and subcommittees. Individual counties will still need to determine whether they will post the Elected Officials’ meeting as Open Meetings. At the next meeting, the directors/managers will discuss other methods of ensuring transparency in the planning process and obtaining stakeholder input. Strategies include public comment sessions at meetings, posting meetings on each county’s web site, an electronic newsletter to subscribers, etc.
- Mary Kennedy will begin research leading toward recruiting Planning staff. She will obtain job descriptions for planning staff and pay/benefit information from other Districts. Preliminary work will be completed to recruitment can formally start immediately after July 1, 2009.
- The next meeting of the Directors/managers will focus on recruitment of staff, NEW organization including election of officers, transparency in planning.
- The next meeting of the Elected Officials will focus on updates on county informational sessions with Boards, an update on the planning grant, etc. The Tribal staff involved in Directors/managers planning will be notified of the next Elected Officials meeting and they are welcome to invite others as they deem appropriate.
- Door, Kewaunee and Marinette County Directors will meet after the next Regional Directors meeting to discuss general options in ADRC development. Bill Kelsey will share a letter Door and Kewaunee wrote to the State asking for consideration of structural alternatives in ADRCs. Mary Kennedy will find out if Buck Rhyme will continue to be made available for ADRC strategic planning in the NEW area.
- The NEW group is not interested in continuing Base Camp. Mary Kennedy will find out about downloading Base Camp documents for storage and closing down Base Camp.
- Brown and Shawano Counties will determine their county’s willingness to act as Fiscal Agent and/or employer of the Planning staff. As soon as a Fiscal Agent is determined, Mary will notify the state so they can issue the contract.

Future Meetings

The next meeting of the Directors/managers group will be June 1, 2009, 9:30 at Brown County Human Services. This will proceed the Elected Officials meeting in the afternoon of June 1, 2009.

Minutes: Mary Kennedy
May 3, 2009