

STEERING COMMITTEE MINUTES

Monday, April 19, 2010

9:00 a.m. – Noon

Kim Wolfmeyer, Barb Larson-Herber, Rick Kane – Shawano County; Mike Reimer, Craig Johnson, Lisa Sherman – Oconto County; Joe Krebsbach, Roger Tepe – Door County; Bill Kelsey, Carol Patterson – Kewaunee County; Jean O’Leary – Brown County; Barbara Nelson, Lois Krizan – Menominee County; David Larson – Oneida Tribe; John Bloor, NEW Curative; Julie Button, Amy Panosh, Kim Marhaine – Board on Aging and Long Term Care; Barbara Moore – Community Care; Janis Robertson – Clarity Care; Mary Kennedy – Consultant; Rolf Hanson, Deb Peterson – Northeast Wisconsin Family Care

1. The Agenda was approved
2. Approved the March 22, 2010 meeting minutes
3. There was no public comment
4. Informational Items
 - A. Fiscal Agent report:
 - Completed telephone and internet system connections
 - District telephone numbers have been set up:
Rolf: 920-857-9854
Deb: 920-857-9997
 - Voice mail will be set up on April 20th
 - Setting up email addresses
 - Planning to publish all information to the internet
 - B. Administrative Assistant hiring progress:
 - Hired Debbie Peterson – today is her first day
 - C. Planning Director Report:
 - No programmatic change for Family Care in health reform
 - Met with technical advisor – Community Care, Inc.
 - Attended Wisconsin Family Care Association (MCO) meeting in Madison on April 14 and MCO/DHS Leadership meeting on same day
 - Met with RFW and Community Rehabilitation Providers on April 16
 - Working on planning and pre-implementation budget
 - Committee and work groups

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D. State Care Management Committee report

- Meeting next week – Mike Reimer will be attending

E. NEW Care Management Committee report

- Training on developing care plans and using the RAD. The next regularly scheduled Care Management Committee conflicts with the Family Care Briefing on May 24 so it will be rescheduled.

F. County and Tribal Updates

- County board-wide orientations are occurring with newly elected county boards. Counties are planning processes for completing resolutions to create the District by late summer or early fall.
- MCO director meeting issues relating to the county:
 - 1) Adult family home certification for MCOs—some use county certifications while others use private agencies or do the certifications themselves. Administrative rules on certification are expected in July
 - 2) Specialized county nursing home reorganization; i.e. Mississippi Valley in La Crosse. MCOs can get a waiver to the Medicaid nursing home rate and add the per diem but only for consumers from counties other than the county where the home is located. Specialized county nursing homes could be reluctant to accept Family Care members from their own county.
 - 3) The State is proposing to include social rehabilitation services in the Family Care benefit in 2011. There are a number of concerns with how this service and costs would be adapted to Family Care.
- The Oneida Tribe is meeting with the state regarding reimbursement for Tribal provided services in Family Care since they can receive 100% Federal financial participation

5. Discussion/Decision Items

A. Review of revised PowerPoint

- The PowerPoint needs revisions because only Brown County is currently approved by Federal Government for Partnership although other counties may be approved prior to Family Care start up
- Add slide to clarify that the District services will cover all seven counties but that Partnership, provided by Community Care, will be offered on a county-by-county basis based on Federal approval.

B. Communication with Stakeholders

- There is a need to share certain documents with stakeholder groups. Rather than the District attempting to keep an up-to-date mailing list at this time, documents will be shared with counties who will distribute them to the appropriate mailing lists they maintain for providers, consumers, advisory committees, etc.

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C. NEW Purchase of Care Management from Counties

- The working premise is that the District will purchase care management from counties if the county chooses to provide it at least until such time as county staff is no longer available due to attrition.
- Supervision of the care management process will be done by District supervisors with counties providing Human Resource type supervision
- Developing spreadsheet of union contracted salaries and benefits for care management and administrative employees.

D. Process for Creating the NEW District and Appointing Board

- In order to begin enrollment in early 2012, the District needs to hire some employees in 2011
- In order to add employees in 2011, the District has to be established so it can notify Wisconsin Retirement System by November 15, 2010.
- Counties will need to pass two resolutions—one to set up the district which needs to be completed prior to November of 2010 and the second to authorize the District to enter into State Contract
- Reviewed and suggested revisions to the resolution by Andy Phillips, NEW Family Care Attorney
- A subcommittee to recruit and recommend consumer and “at large” members was established: Brian Shoup (Brown County), Craig Johnson (Oconto), Joe Krebsbach (Door), Robin Elsner (Marinette) to develop a list of consumers and members at large. Rolf will work with them and set up a meeting date

E. Policy Maker Summit

- New name – Family Care Briefing
- Mary Kennedy presented the Family Care Briefing draft agenda for the May 24 presentation
- Directors are to distribute Family Care Briefing notice and RSVP on attendees to NEW offices by May 17

F. Individual county timelines, assistance, and information needed

- Read letter received from Teri Buros, Chief Executive Officer, Southwest Family Care Alliance regarding actions the Department of Health Services would take if a managed care organization is no longer able to provide Family Care services

G. Next Step/Meetings

- Next meeting May 17 at 1:00 p.m.

**These minutes have not been approved by the
Northeast Wisconsin Family Care Steering Committee**