

**MINUTES  
NEW LTC DISTRICT  
ELECTED OFFICIAL PLANNING MEETING  
December 16, 2008**

Present: Robin Elsner (Marinette County); Mike Reimer, Craig Johnson, Loretta Shellman, and Lois Trever (Oconto County); Mark Quam, Tom Eggebrecht, Tom Hinz, and Julie Knier (Brown County); Rick Kane, Kim Wolfmeyer, Barbara Larson-Herber, John Gallagher, June Erdmann, and Steve Gueths (Shawano County); Jack Schad, Bill Kelsey, Janice Swoboda, and Jim Abrahamsen (Kewaunee County); Joe Krebsbach, Roger Tepe, and Mark Moeller (Door County), Mary Kennedy (Project Manager)

Mary Kennedy called the meeting to order. Introductions were made.

Changes or Additions to the Agenda

None.

General Informational Updates

Robin Elsner has been confirmed as the new director for Marinette County HSD.

A state-wide Family Care expansion map was distributed and discussed. A Milwaukee County plan for expansion to serve non-elderly populations has reportedly been placed on hold pending the outcome of the state budget.

Update on Family Care Planning in Northeast Wisconsin

Shawano and Marinette Counties have declared intent to join with the consortium in planning for Family Care contingent on adequate governance representation. Menominee may be interested through remains on hold pending a Federal decision on full funding of tribal long term care.

A county population table showing the current projected partners was distributed. At full implementation, the NEW region would be serving approximately 3,900 Family Care enrollees making it one of the largest District programs in the state. The estimate is based on an 18 percent growth over current known and waiting consumer numbers to account for a “woodwork” effect experienced in all pilot areas to date. The state had targeted only initial pilot sites to promote and assist with program implementation. If the NEW region moves forward, additional state planning funding would be required.

The region currently has an aggressive planning timetable: submittal of a planning application and request for funding in late December/early January 2009, receipt of potential funding in February, March planning initiation, and April 2010 program implementation. State reception to the intent to plan has been encouraging though a slow-down in the Governor's budget may be anticipated. Aging and Disability Resource Center start-up is required two months before any regions may implement Family Care and costs to fund that initiative may be a bigger issue than funding of Family Care when considering the State's analysis that Family Care generates savings over current long term care costs.

Basics of the structure of the proposed district were discussed. The district will have no direct access or ties to current county infrastructure. It will need to develop full independent organizational abilities, will have an estimated \$125-150 million operational budget and will be fully at risk so must hit the ground running. HR, finance, IT and investment planning capacities will be required. It may be possible to buy services from existing county operations but no other districts have done so to date. Executive staff who can assist with planning and prospective eventual administration are anticipated to be recruited. A technical assistance contract with an existing Managed Care Organization is also targeted. Discussions have been held with Community Care (a non-profit managed care company currently serving several areas in the Southeast and Central parts of the state). Representatives expressed recommendation for Community Care to attend a future meeting to provide further information and perspective.

#### Discussion of District Board Composition

Eventual district board representation will be an important issue for partner counties. There is significant disparity in size of county populations. Smaller counties do not wish to have their needs and preferences overruled by larger ones. The original governance model for districts as conceived by the state was built on proportional representation. The statute has since been revised to allow for local decisions as long as one-fourth of the total composition is consumer based. Some governance models have had seats reserved for managed care experts as long as conflicts of interest do not exist. ~~Most~~ All others have decided on equal representation from participating counties irrespective of size. Agreement was reached for further information on options and impacts to be shared and to devote further discussion to this topic at the next meeting.

#### Application for State Planning Funding

A proposed application budget was distributed. Approximately \$15-20 thousand will be added for contingencies based on discussion among the directors' group. The budget assumes an approximate 18 month timeline with actual dates and planning interval to be determined based on state response and ability to fund. A meeting with state representatives to discuss the application and likelihood of funding has been targeted for mid-February. Representatives expressed unanimous support for the application, budget and detail as presented.

#### Update from Counties on ADRC Specific Planning

ADRC's are a required component of Family Care delivery in order to create an entry point for consumer enrollment and build a firewall between eligibility determination and provision of care. Funding for ADRC's is not sufficient to support stand alone operations in all counties. ADRC's must also have their own, separate governance structures. Brown currently has its own operational ADRC. The Brown County ADRC board would need to give up representational seats were smaller counties to be folded into the structure. Most counties of sufficient size have opted to individualize their operations rather than regionalize. The state is offering small bonus allocations (\$40,000) to undeveloped counties in an effort to encourage regionalization. A workgroup is currently drafting a proposal for state review that would allow for a purchase of service from existing ADRC's while retaining eligibility for the bonus. 85 percent of the state population is targeted to be served by ADRC's by next June. The 15 percent estimate not expected to be served includes Dane and Rock populations with the remainder all being from smaller counties.

Shawano reported on their planning process. The county Departments of Community Programs and Social Services have been working with the Stockbridge-Munsee and Menominee Tribes to create a proposed main ADRC office with satellite operations. The group has been working with a planning grant from the state. An application for start-up funding is targeted for June '09.

#### Other Items

None

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Future Meetings

The date for the next meeting was left as to be determined contingent on meeting finalization with state personnel. Mary agreed to forward preparatory information on further governance discussion for that meeting.

Respectfully submitted: Tom Eggebrecht  
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