

**MINUTES
NEW LTC DISTRICT
ELECTED AND APPOINTED OFFICIALS PLANNING MEETING
September 28, 2009**

Present: Robin Elsner, Kathy Just, Bob Fraik, (Marinette County); Mike Reimer, Craig Johnson, (Oconto County); Tom Hinz, Carole Andrews, Jayme Sellen, Julie Knier, Jean O’Leary (Brown County); Rick Kane, Kim Wolfmeyer, Barbara Larson-Herber, John Gallagher, Steve Gueths; (Shawano County); Bill Kelsey, Carol Patterson, Janice Swoboda, Jim Abrahamsen (Kewaunee County); Joe Krebsbach, Roger Tepe, Ben Meyer, Mark Moeller (Door County), Barb Nelson, Beverly Muehlius, Tony Waupochick, (Menominee County); and Mary Kennedy (Project Manager)

Changes or Additions to the Agenda

No changes or additions

Minutes of July 20, 2009 Meeting

No changes or additions

Updates from Mary Kennedy and Steering Committee

The MCOs have received their capitated rates for 2010 but not the detail supporting the rates. The major change is that the rates are based on the premise that it will take about three years for the MCOs to achieve the efficiency savings that the pilot programs attained.

A Task Force of Care Management Supervisors in the Northeast District has developed an Introduction to Family Care training for care managers of all the counties and tribes on October 27, 2009 at Rock Gardens. It will consist of a general presentation by Barb Moore of Community Care and a discussion by panelists who have done care management in both the county Waiver system and Family Care.

A web site for the Northeast District should be done in a few weeks. It will contain meeting announcements and materials and encourage participation in the planning process. Since a domain name needs to be selected, there was discussion of both the domain and a new name for the organization. Mary Kennedy will research availability of various domains and get back to the group to “vote” on the name.

The Northeast Long Term Care District will be readvertising for a Planning Director and starting an ad for a Financial Officer. Paul Soczynski is assisting with the recruitment. Anyone who has suggestions for persons to fill these positions should contact Barb Larson-Herber or Mary Kennedy.

Shawano County Community Programs, on behalf of the District, has entered into a contract for Technical Assistance from Community Care, Inc. The contract is for a retainer fee of \$4000 plus travel for the rest of 2009. They will be providing some assistance, without charge, when it falls into the category of “neighborly” assistance.

Updates from Counties

The new Director of Brown County Human Services, Brian Shoup, will begin employment on October 19, 2009

Review of draft Milestones and Work Plan

Mary Kennedy presented a draft Work Plan for the Northeast District culminating in the enrollment of the first county into Family Care in December 2011. Mary explained that the Work Plan keys off the date when the State is sure enough of funding in the 2011-13 budget to issue the RFP. Most of the preparation work needs to be done by the time the RFP is issued and then after the RFP, start up activities begins.

The notification to Wisconsin Retirement System of intent to participate has to be done by the governing body of the organization by November 15 of the year preceding implementation. If the NEW group intends to start hiring staff in the fall of 2011, the notice would need to be given by November 15, 2010. Options to deal with the timing issues were discussed: 1) Try to get special legislation to change the notice date for the NEW District (not a solution that could be counted on); 2) Hold off hiring staff until 2012 (would delay implementation until late spring of 2012; 3) Have the employees hired by a county until January 2012 (Counties probably not willing to set up systems to hire various management and care management positions for a short time and employees probably not willing to change benefit systems within a few months of employment) or 4) Establish the District by November 2010 and do the notification to WRS. At this time, option number four is preferable but this issue should be thoroughly reviewed in late summer of 2010.

Discussion of Legal Services Contract

Andy Phillips was asked to submit a proposal to provide legal services to the NEW Long Term Care District. Legal services would include review of documents, policies, etc and in person assistance to the District Board. The Steering Committee recommended that Shawano County Department of Community Programs contract with Andy Phillips for a maximum of \$2000 for assistance through the end of 2009. Elected officials suggested that Barb Larson-Herber work with Andy regarding travel/mileage costs.

Review of materials for Stakeholder forums

Stakeholder forums are being scheduled in every county in the next few months. Consumers, providers, Board/advisory members, care managers, and the general public will be invited. Prior to the forums, the power point will be revised and shared with County Human Service Committees.

Update on ADRC Planning

There were no updates to report

Future Meeting

The next meeting will be November 30, 2009 at 1:00 p.m. at Brown County Human Services. Paul Soczynski will be present to talk about Community Care, the Partnership program and their experiences in delivering Family Care