

MINUTES
NEW LTC DISTRICT
ELECTED AND APPOINTED OFFICIALS PLANNING MEETING
June 1, 2009

Present: Robin Elsner, Bob Fraik, Kathy Just (Marinette County); Mike Reimer, Craig Johnson, Loretta Shellman, and Lois Trever (Oconto County); Tom Eggebrecht and Julie Knier (Brown County); Rick Kane, Kim Wolfmeyer, Barbara Larson-Herber, John Gallagher, June Erdman, (Shawano County); Bill Kelsey, Carol Patterson, Janice Swoboda, and Jim Abrahamsen (Kewaunee County); Joe Krebsbach, Roger Tepe, Ben Meyer, and Mark Moeller (Door County), Barb Nelson and Tony Waupochick, (Menominee County); Cori McFarlane (Regional Office) and Mary Kennedy (Project Manager)

Changes or Additions to the Agenda

No changes or additions

Minutes of April 27, 2009 Meeting

No changes or additions

Update from counties on policy making board presentations or actions

Barb Nelson and Andy Phillips met with the Menominee County Board. The Board authorized proceeding to plan with the Northeast District and Human Services and County Board members may attend NEW meetings. Oconto County discussed the NEW District at a recent Human Services meeting and the County Board Chair and Administrative Coordinator were present. Tom Eggebrecht and Mary Kennedy attended the Brown County Human Services Committee, which authorized planning with the NEW District and agreed, in concept, with equal representation from each county on the governing board. The minutes of the Human Services' Committee regarding Family Care will be submitted to the full county board in June.

The Shawano, Oconto, Menominee County and Menominee and Stockbridge Tribal ADRC group has completed planning but have been told not to submit their application until closer to the scheduled time for Family Care start up.

Update on NEW District expansion funding and status of application for State planning assistance

Joint Finance approved Family Care expansion per the Department's schedule (with Dane County included) and did not approve the higher funding level for ADRCs.

Dane County had stated that they do not want to be included in Family Care expansion in the next biennium.

The State has prioritized “getting care under management” faster for expansion counties, which could have implication for the NEW area.

Discussion of Fiscal Agent, Employer and Organizational structure

It is likely that full time planning staff will not be on board until at least the end of September. The NEW District needs to create a more formal organizational structure and identify which activities need to occur prior to the hiring of staff.

The Directors of each of the nine agencies in the seven counties will be designated as the Steering Committee for the NEW District with alternates also specified.

Shawano County DCP has received local authorization to function as the Fiscal Agent and the employer of planning staff. A subcommittee composed of Robin Elsner, Barb Larson-Herber, Craig Johnson and Tom Eggebrecht will function as a Search and Screen Committee and work with Shawano County resources in recommending the hiring and selection process.

The NEW group decided to use smaller, ad hoc subcommittees to carry out some its work and decided not to elect officers or name an Executive Committee at this time.

Mary Kennedy has been researching the process and costs for developing a web site. The individual who developed Lakeland’s web site will be submitting a proposal. Bill Kelsey will be involved in the recommendations and process.

The NEW group will continue operating under the title of NEW Long Term Care District and use that for a domain name. It is possible that some type of broader process will be used to select the District’s name at a later date.

The NEW group will hold off on creation of subcommittees to develop the District’s policies, practices and infrastructure. Mary Kennedy will be asking one of the other MCOs to do a one day presentation to care managers in the Northeast on “A Day in the Life of a Care Manager” or “Care Management 101”. Suggestions were that the content address the role of the nurse and that it be clear that the NEW District has not yet decided if care managers will be employees of counties or the District.

Continued Discussion of Board Composition

Some elected officials have suggested that the NEW District should be creating a more formal designation for the ad hoc group that has been meeting. Such a formal designation would probably require County Board resolutions and, in some counties, more education with stakeholders is required before the full County Board is asked to take formal action. It is important in formalizing the Elected Officials group that broad representation from each county be maintained.

A formal elected officials group requires identifying who will be partners in the District and identifying whether any of the white counties or the Tribes is interested in participating. Mary Kennedy was asked to contact the white counties regarding their interest. Mary Kennedy, Tom Eggebrecht, Barb Larson-Herber and Barb Nelson will set up meetings with the Tribes to discuss their options in Family Care.

Other Steps: Mary Kennedy was asked to develop a draft of a work plan for the NEW District. Cori McFarlane will be contacting the State and other MCOs to obtain “success stories” regarding Family Care.

Next Meeting: July 20, 2009 at 1:00 p.m. at Brown County Human Services.