

BOARD OF DIRECTOR MEETING MINUTES

Monday, December 20, 2010

1:14 p.m. – 3:07 p.m.

BOARD MEMBERS

Carole Andrews
Carolyn Barke
Mary Derginer
Tony Waupochnik
Guy K. Gooding
Kathy Just
Julie Kudick
Mark Moeller
Janice Swoboda

Absent: John Gallagher (Excused)

LEGAL COUNSEL

Andy Phillips

NEW FC STAFF

Rolf Hanson
Debbie Peterson
Barb Larson-Herber, Fiscal Agent

Others Present

Randy Etten, AFSCME
Craig Johnson, Oconto County
Barbara Moore, Community Care

1. CALL TO ORDER

The meeting was called to order at 1:14 p.m.

2. CONFIRMATION OF PROPER POSTING

Debbie Peterson verified that each of the seven county offices was sent a copy of the agenda for posting in their regular meeting posting area. A copy was also posted on our website: www.northeastwisconsinfamilycare.com.

3. CONFIRM AGENDA

Julie Kudick asked to have item No. 7 moved down on the agenda. Motion by Carole Andrews supported by Janice Swoboda to approve the agenda as amended—all aye—motion carried.

4. APPROVE MEETING MINUTES

Motion by Guy Gooding supported by Carole Andrews to approve the October 18, 2010 and November 22, 2010 meeting minutes—all aye—motion carried.

5. PUBLIC COMMENT

There was no public comment.

6. FOLLOW UP ON WISCONSIN OPEN GOVERNMENT REQUIREMENTS

Andy Phillips reminded the board that he is available to review agendas, minutes, etc.

7. FAMILY CARE OVERVIEW

Barbara Moore of Community Care, who serves as a Technical Advisor to NEW FC, presented an overview of Family Care and shared observations and recommendations

Northeast Wisconsin Family Care

based on Community Care's expansion experience with Family Care.

8. BYLAWS DEVELOPMENT

The Bylaws and Governance Committee submitted draft Bylaws for board review. Debbie will post on Base Camp. Board members are encouraged to review and send comments to Rolf and/or Debbie before the next meeting. The Committee will be meeting prior to the next Board meeting and is planning on bringing a final draft for review and approval at the next Board meeting.

10. PLANNING DIRECTOR'S REPORT

The Planning Director Report was distributed in the Board packet, is available on our web page at www.northeastwisconsinfamilycare.com; and for the Directors in Base Camp.

- Received approval of funding for January-June, 2011 with deliverables. We are working on all items.
- The Network Provider Development Group has been meeting and working on compiling a list of current waiver and Medicaid Card providers, identifying potential gaps in the provider network and will begin to work on developing a contract template.
- Our next major milestone will be responding to the RFP.
- Rolf mentioned that Rep. Vos had objected to expansion of Langlade and Lincoln Counties in Family Care. The Joint Legislative Finance Committee approved the expansion at their December 16, 2010 meeting, clearing the way for Community Care of Central Wisconsin to go ahead with the expansion January 1, 2011.
- DHS is working on residential rate setting.
- 18 legislators serve our area—five are newly elected.

9. CEO SELECTION

On behalf of the CEO Selection Committee, Julie Kudick shared a draft CEO job posting. The Committee recommended posting on Career Builder, sending to each county, and posting on our NEW FC website. **Motion by Julie Kudick to accept the advertisement with changes and place ad; supported by Carole Andrews—all aye—motion carried.** The Committee will be meeting on Tuesday, December 28, 2010 at 1:00 p.m. at the NEW FC office.

11. FISCAL AGENT REPORT

The Fiscal Agent Report was distributed in the Board packet and presented by Barb Larson-Herber. Barb noted that any remaining funds will be carried over into 2011. She also noted that the books were audited by Shawano County and everything was in order.

12. GOVERNANCE

Andy Phillips reminded the Board that the Board will need to develop a mission, which is included in one of the four policy areas included in the Policy Governance model.

13. MEETING SCHEDULE

December 27 – the CEO Selection Committees will meet at 1:00 p.m. January 17—the

Northeast Wisconsin Family Care

Bylaws and Governance Committee will be meeting at 10:30 a.m. The next Board of Directors meeting is scheduled January 17 at 1:00 p.m.

14. GENERAL ANNOUNCEMENTS

Mark Moeller reminded the Board that once the Bylaws were in place there would be an election of officers. In accordance with the draft Bylaws there will be a Chairman, Vice Chairman (each serving a three year—two term limit) and a Secretary (one year no term limit). The Secretary can delegate minute taking responsibilities. These three positions will constitute the Executive Committee.

Andy Phillips discussed the distributed Opinion Letter on conflict of interest for NEW FC Board of Directors representing counties. Debbie will post a copy of this letter on Base Camp and Andy will send a copy to each county's corporation counsel.

15. ADJOURN

Motion by Carol Andrews supported by Janice Swoboda supported by Guy Gooding to adjourn at 3:07 p.m. – all aye – motion carried.

<p>These minutes are respectfully submitted by Debbie Peterson, NEW FC Administrative Assistant, and HAVE NOT BEEN APPROVED by the Northeast Wisconsin Family Board of Directors</p>
